Submission Guideline Tool: Eligibility for inclusion of certification in the Demographic Data Collection Tool (DDCT®)

Are you an organization submitting written documentation in 2023 using either the 2019 or 2023 Magnet® Application Manual?

→ yes →

Submit a baseline year plus two years of data from the current Magnet® accepted certifications list located: www.nursingworld.org/program tools/accepted certifications in the DDCT®

NOTE: When completing the DDCT®, Interim Monitoring Reports (IMR) submitted in 2023 will use the following professional board certification links located at: https://www.nursingworld.org/organizational-programs/magnet/program-tools/accepted-certifications/

Accreditation Board for Specialty Nursing Certification (ABSNC), National Commission Certifying Agencies (NCCA), and another recognized accreditor*

Are you submitting certification data in 2024 or later using the 2023 Magnet ®Application Manual?
Note: The 2023 Magnet Application Manual is mandatory for those submitting in 2024

→ yes →

Submit a full baseline year plus two years of data from the professional board certification links found at nursingworld.org

Accreditation Board for Specialty Nursing Certification (ABSNC), National Commission Certifying Agencies (NCCA), and another recognized accreditor*

How do I recalculate my data based on the change to professional board certification?

1. Verify certifications for inclusion
2. Remove all other certifications that are not professional board certifications.
3. Calculate new percentage of eligible nurses
4. Establish Year One and Year Two goals (per source language and criteria)

For questions, please email ddct.certlist@ana.org